

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting w/Addendum  
July 23, 2018

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

5. **REVIEW OF OPEN QUESTIONS**

None.

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA W/ CHANGES TO ADDENDUM**

**18-164** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda with changes to the addendum.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

**18-165** Mrs. DeLuca moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting w/Addendum – June 25, 2018

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

**18-166** Mrs. Miller moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**9. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

**18-167** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **Richard Fisher**, BIS Head Custodian, requesting an unpaid Medical Leave, beginning July 20, 2018.
- b. **Stephen Parker**, District Maintenance, resigning effective July 23, 2018 to accept another position in the district.
- c. **Timothy Pelcic**, Business Manager, resigning effective August 10, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**ADMINISTRATIVE**

**18-168** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education award and employ Stephen Parker a **Two (2) Year Contract as Operations Supervisor**, as per the attached contract effective August 1, 2018-July 31, 2020, at the base rate of \$ 78,046.58, Step 1, 260 days.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**CERTIFIED**

**18-169**

Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Amy Baughman**, BIS 4<sup>th</sup> Grade Teacher, M, Step 2, \$ 43,730.00, effective August 20, 2018.
- b. **Ashley Falencki**, BHS Math Teacher, BA, Step 2, \$ 38,992.00, effective August 20, 2018.
- c. **Corey Hill**, Elementary Music Teacher, BA, Step 0, \$ 36,120.00, effective August 20, 2018.
- d. **Kaitlin Jackson**, BMS Art Teacher (Half-Time), M, Step 0, \$ 18,060.00, effective August 20, 2018.
- e. **Lisa Sheehan**, BMS Family and Consumer Science Teacher (Half-Time), M, Step 0, \$ 18,060.00, effective August 20, 2018.
- f. **Breanne Stroempl**, Title I Tutor, BA+24, 176 days, 6 hrs./day, \$ 23.83 per hour, effective August 20, 2018.
- g. **Bryan Szczepanski**, BIS intervention Specialist, BA, Step 4, \$ 42,091.00, effective August 20, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**SUPPLEMENTAL**

**18-170**

Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board award a Supplemental Contract to the following personnel effective for the 2018-19 school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Nancy Markovich**, BMS Volleyball Coach, Class III, Step 3, \$ 4154.00.
- b. **Mary Williams**, BHS Volleyball Coach, Class III, Step 0, \$ 3612.00.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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**SUPPLEMENTAL CORRECTION**

- 18-171** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education **APPROVE THE CORRECTED** Supplemental Contract to the following personnel effective for the 2018-19 school year/season contingent upon successful completion of all payroll requirements and current certifications.

a. **Danette Jacobs**, BHS Head Cheer Coach, **CLASS II**, Step 0, \$ 4,515.00.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**PARENT/COMMUNITY VOLUNTEER**

- 18-172** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve individual(s) to serve as volunteers at no cost to the district for the 2018-19 school year/season.

a. **Kristin Palmer**, Parent/Community/Band Volunteer, at no cost to the district, effective July 24, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**C. OTHER**

- 18-173** Mrs. Miller moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the **INTERAGENCY SERVICE AGREEMENT, LORAIN COUNTY** between the following: Lorain County Head Start/Early Head Start, Lorain County Board of Developmental Disabilities and Local Agencies including the Sheffield-Sheffield Lake School District be approved for the time of July 1, 2018 to June 30, 2019 as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 18-174** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following **PARENT TRANSPORTATION PAYMENT IN LIEU**

**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and



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**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore

**BE IT RESOLVED** that this Board of Education does approve "payment in lieu" contracts for the following students, payable to the parent or guardian.

<u>PARENT/GUARDIAN</u>	<u>STUDENT</u>	<u>GRADE</u>	<u>SCHOOL</u>
Amelia Abuabsa	Fatima	10	Magnificat High School
Catherine Brewer	Noah	10	Messiah Lutheran
Catherine Brewer	Esther Hui	12	Lutheran West High School
Ashleigh Byrd	Riley Carter	3	Elyria Community
M/M David Layne	Sebastiano	11	Holy Name High School
M/M David Layne	Giovanna	9	Holy Name High School
SueAnn Ochenas	Maria	3	St. Raphael
Mary Pokrywka	Richie	9	St. Edward High School
Mary Pokrywka	Joey	5	St. Bernadette
Valerie Russo	Gianluca	11	St. Edward High School
Christina Soper	Richard	11	Albert Einstein Academy
Christina Soper	Victoria	8	Albert Einstein Academy
Christina Soper	Alexander	6	Albert Einstein Academy
Danielle Stanaczyk	Carter	6	Bethany Lutheran
Danielle Stanaczyk	Ethan	8	Bethany Lutheran

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 5-0

**18-175**

Mrs. Czech moved seconded by Mrs. DeLuca the Sheffield-Sheffield Lake Board of Education enter a contract with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER PRESCHOOL PROGRAM** for services for the 2018-2019 school year as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 5-0

**18-176**

Mrs. Lopez moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **UPDATED AND REVISED ENDOWMENT COMMITTEE CONSTITUTION AND BYLAWS.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 5-0

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10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School –James Schillens  
New staff hired.
2. Athletic Counsel – Lisa Miller  
Fall sports, open fields.
3. Legislative Liaison – Amy DeLuca  
HB 428- Religious expression.
4. Endowment Fund – Pat Czech  
New and updated constitution and bylaws.
5. S.A.L.T. – Sandra Jensen  
No report.
6. Finance Committee – Sheila Lopez  
Online registration process/forms.

11. **EXECUTIVE SESSION**

**18-177** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME: 5:56 PM**

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) ☐ Appointment;
- 2) ☒ Employment;
- 3) ☐ Dismissal;
- 4) ☐ Discipline;
- 5) ☐ Promotion;
- 6) ☐ Demotion;
- 7) ☐ Compensation;

A. ☐ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. ☐ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give

C. ☐ an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

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- D. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- E. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- F. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.
- G. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at **7:23 PM.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

12. **ADJOURNMENT**

**18-178** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 7:23 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**ADDENDUM ITEMS**

**\*9. SUPERINTENDENT'S BUSINESS**

B. **PERSONNEL**

**18-179 ADMINISTRATIVE**

Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education **AMEND THE ADMINISTRATIVE CONTRACTS TO REFLECT STRS PICK UP** on the pick up as benefit in their contracts with annual approval from the Superintendent.

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These picked up contributions shall be treated as additional compensation and included in salary for retirement purposes for the following personnel:

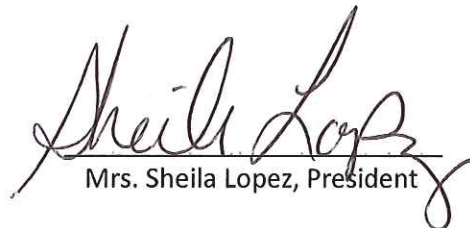
- a. **Emily Adkins**
- b. **Wesley Davies**
- c. **Mariah Hall**
- d. **Krista Kotecki**
- e. **Gretchen Loper**
- f. **Joy Morgan**
- g. **Jim Patrizi**
- h. **Daniel Rahm**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

***\*DENOTES ADDENDUM ITEM***

  
Michael A. Pissini, Treasurer  
Mrs. Sheila Lopez, President

The next regular meeting will be: **August 13, 2018** at the Administration Center at 5:30 p.m.